

10 Steps To Credentialing

Step 1

- Feel the "Call" into Ministry

Step 2

- Go through membership class and be approved with Leadership Membershi.

Step 3

- Interview with Senior Pastor to share calling.
- If the Senior Pastor confirms calling, continue on to step 4. If not, spend more time in prayer to truly discern what God is speaking to you.

Step 4

- If Senior Pastor approves, student must fill out the Application For Recommendation To Ministerial Studies and submit. A copy will be sent back to the student for them to give to the local and LBA for review.
- Senior Pastor will then set up a time for an interview with the LBA.
- If approved by the LBA, the LBA will need to fill out the LBA Recommendation Form and submit to the DBMD Chair.

Step 5

- Once approved by the LBA, student can then fill out the District Registration Form online.
- The DBMD Chair will send an email to the student and the Senior Pastor confirming receipt of the Application For Recommendation To Ministerial Studies and the District Registration Form, with further directions.

Step 6

- Once Student receives email from DBMD Chair, student will be asked to fill out the following forms: 1) Registration With Education & Ministry 2) Release Authorization Form For Background Check 3) Check in the amount of \$35.00 to cover cost of Background check 4) Performance Contract 5) DBMD Form #1 6) DBMD Form #2

Step 7

- Once all forms are submitted in electronic form and in the hands of the DBMD chair, a meeting will be set up with entire DBMD for approval, direction and accountability.

Step 8

- Each subsequent year the student will be required to meet with the DBMD and complete DBMD Form #3.
- The Supervising Pastor will also be required to fill out the Supervising Pastor Form, before each yearly meeting.
- Once Core Classes (six) are passed and completed, a church can appoint a ministerial student as a Pastor at the church. DBMD can then re-classify them as a Licensed Minister.
- Once a student has been re-classified as a Licensed Minister, they can begin to log ministry hours towards their required 4,000 hours of District Service Supervised Minsitry. (remember, this is different than the Denomination Education Supervised Ministry class).
- Licensed Ministers are still required to take at a minimum, 2 classes a year, working towards Commissioning or Ordination. They are also required by Discipline to complete program with in 7 years of starting. (DIS 3040:2)

Step 9

- The year all education requirement are complete, and they have logged 4,000 ministry hours, they will fill out DBMD Form #4 and #5, for final interview with the DBMD.

Step 10

- If approved by the DBMD, student will be commissioned or ordained at the next scheduled time.

NOTE – All forms must be filled out online. Forms can be located at our District Website, northmichigandistrictofthewesleyanchurch.org. DBMD Chair is Rev. Chadrick Brown and he can be contact at 616.696.3229 or heypastorchad@gmail.com

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